
LOS ANGELES COUNTY
HIV PREVENTION PLANNING COMMITTEE (PPC)
600 South Commonwealth Avenue, 6th Floor • Los Angeles CA 90005-4001

APPROVED

MEETING SUMMARY

Thursday, July 10, 2007

12:00 PM - 4:00 PM

St. Anne's Maternity Home - Foundation Conference Room
155 N. Occidental Blvd.- Los Angeles, CA 90026

MEMBERS PRESENT

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| Cinderella Barrios-Cernik* | Traci Bivens-Davis |
| Katie Branson | Scott Campbell |
| Cesar Cuadra | Trevor Daniels |
| Daniel Deniz | Mario Gonzalez |
| Michael Green* | Philip Hendricks |
| Lee Kochems* | Miguel Martinez |
| Daniel Rivas | Ricki Rosales |
| Sophia Rumanes | Terry Smith |
| Ron Snyder | Precious Stallworth* |
| Enrique Topete | Kathy Watt |
| Tim Young | |

ABSENT

Kafi Battersby
Wendy Garland
David Giugni
Jeffrey King
Jorge Montoya

* Denotes present at one (1) of the roll calls

OAPP STAFF PRESENT

| | | | |
|-----------------|--------------------|------------|--------------|
| Kyle Baker | Elizabeth Escobedo | John Mesta | Wasolua Nsiu |
| Paulina Zamudio | | | |

PPC MEETING

I. ROLL CALL

Roll call was taken at 12:18 P.M. and a quorum was present.

II. COLLOQUIA PRESENTATION – “HCT Counselor Burnout”

Dr. Rose Veniegas, Associate Director of CHIPTS, introduced Zella Gildon and Pierre Chambers from the Los Angeles Gay and Lesbian Center who provided a presentation on HCT Counselor Burnout. The presentation reviewed previous research on counselor burnout symptoms, described emergent burnout issues among Rapid HIV testing staff and made recommendations on resources needed to support staff to minimize burnout symptoms. Rapid HIV testing technology yields test results in 20 minutes. In comparison, traditional HIV testing required a one-week wait for results to be received from a laboratory. Many individuals who undergo traditional testing do not return for their results. The significant reduction in time needed to obtain results presents unique challenges for counselors and for clients. The challenges and symptoms of burnout were described. Current available resources for Rapid HIV test counselors were identified as well as resources that are still needed.

There was a question and answer period after the presentation.

Attached is a copy of the Power Point presentation titled, “HCT Counselor Burnout”.

III. REVIEW/APPROVAL OF MEETING AGENDA

The DRAFT July 10, 2007 HIV Prevention Planning Committee Meeting Agenda was reviewed. Miguel Martinez placed a motion on the floor to approve the agenda. The motion was seconded by Trevor Daniels. The motion to approve the meeting agenda was approved by consensus.

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| MOTION #1: Approve the July 10, 2007 HIV Prevention Planning Committee (PPC) Meeting Agenda. | <i>Motion passed by consensus</i> | MOTION PASSED |
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IV. REVIEW/APPROVAL OF MEETING SUMMARY

The DRAFT June 7, 2007 HIV Prevention Planning Committee Meeting Summary was reviewed and a motion was made by Lee Kochems to approve the June 7, 2007 Meeting Summary. The motion was seconded by Ricki Rosales. The motion to approve the meeting summary was approved by consensus.

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| MOTION #2: Approve June 7, 2007 HIV Prevention Planning Committee (PPC) Meeting Summary | <i>Motion passed by consensus</i> | MOTION PASSED |
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Terry Smith welcomed new PPC members Traci Bivens-Davis and Ronnie Snyder to the Los Angeles County HIV Prevention Planning Committee (PPC).

V. PUBLIC COMMENT

- Jill Rotenberg, JWCH Institute, Inc., announced the monthly lunch meeting of the SPA 4 Service Providers Network is scheduled for Thursday, July 19th at 12:00 PM at 5P21 Rand Schrader Clinic with a presentation by Craig Vincent-Jones, Executive Director of the Los Angeles County Commission on HIV (COH).
- Walt Senterfitt, thanked Terry Smith for dedicating a moment of silence during today’s meeting for Ferd Eggan. Additionally, Walt Senterfitt shared about Ferd’s background and role in the HIV care and prevention in Los Angeles County. Lastly, a Memorial Service for Ferd Eggan is being held at LAGLC “The Village” on Sunday, July 29th at 3:00 PM. All are invited and welcome.
- Tanya Patterson, AIDS Healthcare Foundation (AHF), announced there are job openings/opportunities in the Prevention and Testing Department at AHF. Flyers are on the back table.
- Tanya Patterson, AIDS Healthcare Foundation (AHF), announced that AHF is extending their services for PCRS to other agencies. Please contact Orlando Rivera at (213) 405-5814.
- Tanya Patterson, AIDS Healthcare Foundation (AHF), announced AHF has scheduled Counselor Training for Basic I Training (August 20, 2007 through August 24, 2007) and Basic II Training (August 28, 2007 and August 29, 2007).
- Rose Veniegas, CHIPTS, thanked Ferd Eggan for the first HIV Research Study she worked on and announced CHIPTS in conjunction with the City of Los Angeles AIDS Coordinator’s Office will be leading some focus groups around the development of the use of electronic technologies for prevention with women clients. Anyone who is a consumer,

client advocate for women services, and work with women clients or develop programs for women clients interested in participating in these focus groups, please pick up the goldenrod colored half sheet on the back table.

- Traci Bivens-Davis, Common Ground, announced the SPA 5 monthly Service Provider Network meeting for July, 2007 has been cancelled and the next meeting is scheduled for Tuesday, August 7th from 2:00 PM to 5:00 PM at Common Ground (2012 Lincoln Avenue, Santa Monica).
- Traci Bivens-Davis, Common Ground, announced two job openings/employment opportunities at Common Ground, contact Traci Bivens-Davis (310) 314-5480 or Lisa Fisher.
- Peter Cruz, Asian Pacific AIDS Intervention Team, announced APAIT is looking for API MSM age 18 years and older to participate in the Men of Asian Testing for HIV (MATH) Study. Interested individuals should call (213) 553-1846.

VI. COMMUNITY CO-CHAIRS REPORT

Terry Smith shared Kathy Watt and he met with the Service Provider Network (SPN) Coordinators to discuss ways to facilitate SPN Coordinators being a part of the PPC process. In the near future, Kathy Watt and Terry Smith will attend various SPN meetings to talk about the PPC and invite the SPN's to do a presentation to the PPC on their respective projects.

Kathy Watt shared it was reported that the bulk of the attendees at the monthly SPN meetings are non OAPP funded providers. Ms. Watt encouraged everyone to support the SPNs and participate.

Tim Young encouraged all to attend and participate in the SPN meeting for their respective Service Planning Area (SPA). Additionally, Mr. Young referred to the County of Los Angeles Office of AIDS Programs and Policy 2007-2008 Prevention Contract Grid (included in the meeting packet) and encouraged everyone to review the grid.

VII. GOVERNMENTAL CO-CHAIRS REPORT

Sophia Rumanes shared, at the last PPC meeting, she was asked to talk about the OAPP Prevention Services contracting process and what programs were funded. Ms. Rumanes shared the 2007-2008 Prevention Contract Grid (included in the meeting packet) is broken out by organization name, service category, a brief description of the program, service planning area (SPA), and the behavioral risk group (BRG) they are targeting. Some of the program descriptions are highlighted which refers to the newer programs which Ms. Rumanes discussed in last month's presentation.

Lee Kochems shared the PPC has encouraged the SPNs to attend and participate in the PPC meetings and likewise the PPC representatives have been asked to attend and participate in the SPN meetings. Mr. Kochems shared it has been noted that attendance from non OAPP funded programs is the majority at SPN meetings. Additionally, Mr. Kochems shared often times OAPP representation is not at the SPN meetings. It was shared that in some instances there is a scheduling conflict (i.e. PPC subcommittee meetings are held at the same time as a SPN meeting). A suggestion was made to include the monthly SPN meetings on the calendar included in the PPC meeting packet. Each SPN Coordinator reported the date and time of their monthly meeting:

| Service Planning Area | Day | Time | Location | Contact Information |
|-------------------------------|---------------------------|--------------------|-------------------------------|--|
| SPA 1 | 2 nd Wednesday | 12:00 PM – 2:00 PM | A.V. Hope Foundation | S. Joanne Granai sgranai@avhope.org |
| SPA 2 | 1 st Friday | 2:00 PM – 4:00 PM | El Proyecto del Barrio | Natalie Sanchez 818.892.8630 |
| SPA 3 | 3 rd Thursday | 10:00 AM-12:00 PM | varies | |
| SPA 4 | 3 rd Thursday | 12:00 PM – 2:00 PM | varies | Jill Rotenberg |
| SPA 5 | 1 st Tuesday | 2:00 PM – 4:00 PM | Common Ground | Lisa Fisher (310) 314-0071 |
| SPA 6 | 2 nd Tuesday | 10:00 AM-12:00 PM | Watts Healthcare | Jane Price |
| SPA 7 | 4 th Friday | 1:00 PM - 3:00 PM | AltaMed | 323.889.7325 |
| SPA 8 | 3 rd Wednesday | 11:00 AM –1:00 PM | 3820 Cherry Ave Long Beach | Teresa Castillo |
| Long Beach HIV Planning Group | 2 nd Wednesday | 12:00 PM-2:00 PM | 3820 Cherry Ave Long Beach | Mario Gonzalez |

Ms. Rumanes shared the 2007-2008 Prevention Services Grid was forwarded to the Operations Subcommittee to be included in the Resource Inventory for the HIV Prevention Plan.

Ms. Rumanes shared she was asked to do a presentation to the Commission on HIV (COH) on HIV Counseling and Testing Services and a copy of that presentation is included in the meeting packet.

Ms. Rumanes shared the HIV Counseling Week was successful and the results will be presented to the PPC.

Currently, OAPP is working to secure a grant from the CDC to expand HIV test services in correctional settings (Los Angeles County jails).

Lastly, Ms. Rumanes reported the CDC has released their Interim Progress Report (IPR) template. The report is due around September 4th.

Mario J. Pérez, Director of OAPP, will be attending next month's PPC meeting.

Sophia Rumanes announced she has formally accepted the position of OAPP Prevention Services Director.

VIII. BREAK

IX. SUBCOMMITTEE REPORTS

- Operations – Tim Young welcomed Traci Bivens-Davis and Ron Snyder to the PPC. Tim Young reported the Operations Subcommittee has reviewed the art work submitted for the cover of the upcoming Prevention Plan. Mr. Young shared the Resource Inventory survey form has been completed and is ready to be submitted to the Prevention Plan Work Group. The Operations Subcommittee has reviewed, revised and submitted all of the PPC Subcommittee descriptions. The Operations Subcommittee is working on the PPC Annual Planning Meeting, which will consist of a one-day event to be scheduled possibly in early

November, 2007. The Operations subcommittee is reviewing and revising the PPC Policies and Procedures. Kathy Watt shared the USCA is the first week in November, 2007. The next Operations Subcommittee is scheduled for August 14th from 10:00 AM to 2:00 PM at OAPP.

- Evaluation – Miguel Martinez reported the Evaluation Subcommittee continues to work on the EPI Profile portion of the Prevention Plan. Sophia Rumanes shared over 100 LACHNA surveys have been completed. The next Evaluation Subcommittee is scheduled for Monday, July 16th from 2:30 PM to 4:30 PM at OAPP.
- Standards & Best Practices – Phil Hendricks reported the Standards and Best Practices Subcommittee continues to work on the Provider Forum Focus Groups and Key Informant Interviews. The protocol has been submitted to IRB and the Standards & Best Practices Subcommittee is awaiting IRB approval. Letters have been drafted to be sent to Providers. The Provider Forum Focus Groups are scheduled for the last week in July, 2007 through the first week of August, 2007 at OAPP. A subcommittee of Standards & Best Practices has been formed to review the Interventions portion (pages 96-111) of the Prevention Plan. The next Standards & Best Practices Subcommittee is scheduled for Thursday, July 19th from 1:30 PM to 3:30 PM at OAPP.
 - HIV Counseling and Testing Work Group – has scheduled a meeting on July 19th from 10:00 AM to 12:00 PM at OAPP to develop the recommendations for HIV Counseling and Testing.
- Public Policy Committee – Daniel Rivas reported it appears the Commission on HIV (COH) is supporting the merger of the Public Policy Committees and PPC members assigned to the joint Public Policy Committee will have voting privileges. Daniel Rivas placed a motion on the floor to merge the HIV Prevention Planning Committee (PPC) Public Policy Subcommittee with the Commission on HIV (COH) Public Policy Committee. The motion was seconded by Daniel Deniz. A roll call vote was taken. The motion passed.

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| MOTION #3: Merge the HIV Prevention Planning Committee (PPC) Public Policy Subcommittee with the Commission on HIV (COH) Public Policy Committee | <i>Aye: Bivens-Davis, Branson, Campbell, Cuadra, Daniels, Deniz, Gonzalez, Hendricks, Kochems, Martinez, Rivas, Rosales, Rumanes, Smith, Snyder, Stallworth, Topete, Watt, Young</i> <i>Nay: None</i> <i>Abstention: None</i> | MOTION PASSED <i>Aye: 19</i> <i>Nay: 0</i> <i>Abstention: 0</i> |
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Daniel Rivas announced when the transition to the joint Public Policy (COH and PPC) occurs, it will not be automatic that he will be the co-chair. An election for the co-chair will happen and Lee Kochems has been recommended as co-chair.

Kathy Watt shared on Thursday, July 12th from 7:00 AM to 9:00 AM (prior to the Commission on HIV monthly meeting); a Public Policy Work Group meeting has been scheduled to discuss the next potential legislation for Ryan White. Ms. Watt invited individuals to attend and participate in the Public Policy committee meetings.

- Prevention Plan Work Group – Ricki Rosales shared the Prevention Plan Work Group met on Monday, July 2nd and representatives from the PPC subcommittees provided updates on

their work. Claire Husted, consultant identified to write the Prevention Plan, was present at the meeting and there was a lengthy discussion around the different methods the group could use around priority setting and allocations. As a result of the discussion, the Evaluation Subcommittee has been asked to provide a preview of the Epidemiological data being assembled for the upcoming Prevention Plan. Also, a “Data Summit” was suggested, which would include one day of reviewing all of the Epidemiological data and reviewing the drivers of high risk behaviors (i.e. poverty, self esteem, etc.) A motion was passed for the Prevention Plan Work Group voting process (by consensus or if consensus can not be reached, a super majority vote). The next Prevention Plan Work Group meeting is scheduled for July 16th from 12:00 PM to 2:30 PM at OAPP.

X. STANDING REPORTS

- Urban Coalition of HIV/AIDS Prevention Services (UCHAPS) – Ricki Rosales shared a few of the UCHAPS representatives continue to work on the different CDC work groups who do the updates to the PCRS guidance. The youth component of the PCRS guideline has been completed. The next work group meeting is July 12th and the final review of the document will occur. The next UCHAPS meeting is scheduled for September 10 – 12, 2007 in Washington, D.C. The peer technical assistance will be around testing in jails and prisons and the national HIV data set paper will be reviewed.

Kathy Watt shared the PCRS in correctional settings work group is working on a document which will be reviewed on a conference call scheduled for July 11th. The UCHAPS Integration and Collaboration Work Group are developing a consultation for August, 2007.

Lastly, Mr. Rosales shared there has been follow up to the discussion on the definition of high risk versus very high risk.

- California HIV Planning Group (CHPG) – Ricki Rosales shared the California HIV Planning Group met on June 19th in Monterrey, California. The State of California is preparing to expand their bulk purchase of HIV test kits to 100,000. A gay men’s tool kit was presented, which included information on STDs and treatment of STDs, magic 8 ball. The State of California Office of AIDS has completed their application for the CDC grant targeting the testing of African Americans. Mr. Rosales is leaving tomorrow for Sacramento to work on the California HIV Prevention Plan.
- AIDS Action – Kyle Baker, OAPP, shared the next AIDS Action Meeting is scheduled for September, 2007.
- Commission on HIV (COH) – Kathy Watt shared Sophia Rumanes’ HCT Data presentation was well received by the COH. The Priorities and Planning Committee of the COH has set priorities for year 18. The Standards of Care Committee is moving forward with the description of special populations. Ms. Watt invited and encouraged all to attend the Thursday, July 12th COH meeting.
- City of Los Angeles AIDS Coordinator’s Office – Ricki Rosales shared the City of Los Angeles AIDS Coordinator’s Office is focused on the Testing Initiative to expand testing in the City of Los Angeles. As the Los Angeles Police Department attempts to clean up downtown Los Angeles, the Needle Exchange Programs are experiencing challenges.
- City of West Hollywood – No Report.
- City of Long Beach – Mario Gonzalez shared the Long Beach DHHS has submitted a request to present to the PPC regarding the Long Beach Needs Assessment and the City of Long Beach State of AIDS Report. Continuous briefings are being scheduled with the

Long Beach City Council on the State of AIDS and the Recommendations. The Long Beach Gay Men's Health Summit occurred on June 16th and it was a success.

- Sexually Transmitted Diseases (STD) Program – No Report
- HIV/Epidemiology – No Report
- Alcohol and Drug Programs Administration (ADPA) – Cinderella Barrios-Cernik shared on July 9th the HIV Drug and Alcohol Task Force hosted a “Violence, Recovery and HIV Training”.

XI. ANNOUNCEMENTS

- Precious Stallworth, LAGLC, announced Tiffany Horton Program Manager at LAGLC has resigned. Additionally, Ms. Stallworth announced her appointment as Program manager at LAGLC.
- Precious Stallworth, LAGLC, announced Hep Team LA vaccinated 303 high risk individuals at Pride Fest. Hepatitis A & B vaccinations are offered at LAGLC.
- Miguel Martinez, CHLA, announced the Transgender Service Provider Network meets on the 2nd and 4th Wednesday of every month from 10:30 AM to 12:00 PM.
- Miguel Martinez, CHLA, announced the HIV Youth Coalition of Los Angeles County continues to work on a conference which will be held at Compton College on HIV and Women. The planning meeting is scheduled for July 11th from 12:00 PM to 2:00 PM at Children's Hospital Los Angeles.
- Phil Hendricks, APLA, announced APLA has lost their Prevention Training Specialist and APLA has an opening for a training specialist interested in working with friends, family and loved ones of Crystal Meth Users. Please contact Phil Hendricks at (213) 201-1308 or phendricks@apla.org.
- Lee Kochems, Center for Behavioral Research and Services (CBRS), announced an Outreach Worker position available, Interested individuals should have outreach experience in the gay community and health education/risk reduction. Flyers are on the back table.
- Lee Kochems, CBRS, announced the Hep Team was present at Long Beach Pride and CBRS vaccinated approximately 137 individuals.
- Tim Young, Operations Subcommittee Chair, announced the New PPC Member Orientation is scheduled for Friday, July 13th from 9:30 AM to 4:30 PM at St. Anne's Maternity Home (2nd Floor). This training is open to the public and flyers are on the back table.
- Enrique Topete, The Wall Las Memorias Project, announced The Wall Las Memorias is recruiting volunteers to form the AIDS Ribbon at “Strike Out AIDS Day” at Dodger Stadium on August 17th. Flyers are on the back table.
- Terry Smith, APLA, announced APLA has a couple of vacancies (Prevention Training Specialist for Red Circle Project and Outreach Specialist for MPowerment Project). Interested individuals, please contact Terry Smith.

XII. CLOSING ROLL CALL

XV. ADJOURNMENT – Meeting adjourned at 2:43 P.M.

Note: All agenda items are subject to action.

| MOTION AND VOTING SUMMARY | | |
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| MOTION: #1: Approve the July 10, 2007 HIV Prevention Planning Committee (PPC) Meeting Agenda. | <i>Motion passed by consensus</i> | Motion Passed |
| MOTION # 2: Approve June 7, 2007 HIV Prevention Planning Committee (PPC) Meeting Summary. | <i>Motion passed by consensus</i> | Motion Passed |
| MOTION #3: Merge the HIV Prevention Planning Committee (PPC) Public Policy Subcommittee with the Commission on HIV (COH) Public Policy Committee | <i>Aye: Bivens-Davis, Branson, Campbell, Cuadra, Daniels, Deniz, Gonzalez, Hendricks, Kochems, Martinez, Rivas, Rosales, Rumanes, Smith, Snyder, Stallworth, Topete, Watt, Young</i> <i>Nay: None</i> <i>Abstention: None</i> | Motion Passed <i>Aye: 19</i> <i>Nay: 0</i> <i>Abstention: 0</i> |

NOTE: All HIV Prevention Planning Committee (PPC) meeting summaries, tapes and documents are available for review and inspection at the Office of AIDS Programs and Policy (OAPP) located at 600 South Commonwealth Avenue, 2nd Floor, Los Angeles, CA 90005. To make an appointment to review these documents, please call Cheryl Williams at (213) 351-8126.